

# Volunteer Opportunity: Development Manager

*Help build the future of principled security and democratic resilience.*

## About the Forum

[The Security and Democracy Forum](#) is an independent, nonpartisan nonprofit dedicated to advancing peace, principled security, and democratic resilience. We publish original research and commentary, cultivate emerging leaders, and convene honest dialogue on the role of security in a free society.

## What We're Looking For

We're seeking a strategic and relationship-driven Development Manager to help grow the Forum's fundraising capacity and institutional partnerships. This is an ideal role for someone with experience in nonprofit development, philanthropy, or grant strategy who wants to help shape an ambitious civic mission from the ground up.

## Key Responsibilities

- Identify and research prospective institutional funders and philanthropic partners
- Build and manage a pipeline of grant opportunities and donor relationships
- Draft and review proposals, reports, and fundraising materials
- Advise the Executive Director on development strategy and donor engagement
- Support donor communications and help steward relationships over time

## What You'll Gain

- A central role in shaping the growth of a values-driven nonprofit
- Experience developing a fundraising strategy and building institutional partnerships
- Exposure to key networks in national security, democracy, and philanthropy
- The chance to help build a mission-oriented organization from the ground up

## Time Commitment

Flexible—estimated 3–5 hours per week, depending on availability and goals. This is a volunteer role, though there may be future potential for stipends or paid engagement as the Forum grows.

## Who You Are

- Passionate about civic purpose and democratic institutions
- Familiar with the philanthropic landscape or nonprofit fundraising strategies
- A strategic thinker and clear communicator with strong writing skills
- Comfortable taking initiative and working independently

## To Apply

Email [jobs@securityanddemocracy.org](mailto:jobs@securityanddemocracy.org) with a brief note about your interest, a resume or LinkedIn profile, and (if possible) one or two short writing samples or examples of fundraising work.